



CLEARVIEW

## PRE-AUTHORIZED DEBIT (PAD) AGREEMENT Water & Sewer Utility Account

I/We authorize The Corporation of the Township of Clearview (Clearview), and the financial institution (FI) designated or any other financial institution I/We may authorize to take deductions as per My/Our instructions for the bi-monthly water bills on the regular due dates arising under My/Our Clearview Water/Sewer account. Regular payments for the water/sewer bill will be debited to My/Our specified financial institution account on the bill due date and for the bill amount, stated on each bi-monthly Water/Sewer bill. **I/We hereby waive pre-notification or written notice of each amount and due date.** Clearview will obtain My/Our authorization for any one-time or sporadic debits.

This authority is to remain in effect until Clearview has received written notification from Me/Us of a change or termination of the pre-authorized debit. This notification must be received at least ten (10) banking days before the next debit is scheduled at the address provided below. I/We may obtain a sample cancellation form or more information on My/Our right to cancel a PAD Agreement from Clearview, at My/Our financial institution, or by visiting [www.cdnpay.ca](http://www.cdnpay.ca).

Clearview may not assign this authorization, whether directly or indirectly, by operation of law, change of control or otherwise, without providing at least ten (10) days prior written notice to Me/Us.

I/We have certain recourse rights if any debit does not comply with this Agreement. For example, I/We have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD Agreement. To obtain a form for a Reimbursement Claim, or for more information on My/Our recourse rights, I/We may contact My/Our financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca).

**This pre-authorized payment option is available to water/sewer customers who have no arrears.**

Water/Sewer Bills are bi-monthly, with customers being billed six times per year. The amount due that appears on each bill, is the exact amount that will be debited to your specified financial institution account on the bill due date.

**If a water/sewer account has been final billed, the pre-authorized debit will automatically be cancelled and other arrangements are to be made to pay the final bill.**

There will be a Clearview return payment charge for any payment request that is refused by your bank due to insufficient funds or a closed account. A second occurrence will automatically cancel your pre-authorized payment arrangements. Any outstanding amounts will be due immediately and you will be responsible to make other payment arrangements.



CLEARVIEW

## PRE-AUTHORIZED DEBIT (PAD) AGREEMENT Water & Sewer Utility Account

**Please Print**

Water & Sewer Utility Account Number: \_\_\_\_\_

Service Type: Personal \_\_\_\_\_ or Business \_\_\_\_\_

Name: \_\_\_\_\_

Name(s): \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Town \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone Number: (Res) \_\_\_\_\_ (Other) \_\_\_\_\_

Financial Institution Name: \_\_\_\_\_

Financial Institution Branch Address: \_\_\_\_\_

Financial Institution Account Number: \_\_\_\_\_

Financial Institution Transit Number: \_\_\_\_\_

Name as shown on Water & Sewer Account: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Joint Account Holder:

(if required): \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE ATTACH A "VOID" CHEQUE TO THE FORM FOR ACCOUNT VERIFICATION**

In accordance with the Municipal Freedom of Information and Privacy Protection Act (MFIPPA), all information collected under the authority of the Municipal Act, 2001, will be used only for payment collection and processing purposes.

Canadian Payments Association H1, Pre-Authorized Debit Agreement Form 2008.doc

**\*Please Note\* to protect your account information the Township of Clearview will not accept PAD Forms by email. You may mail the form/cheque to our office, fax it, or bring it to the Administration Centre in person.**